



WIVENHOE TOWN COUNCIL

Town Mayor: Cllr. Tim Multon ~ Town Clerk: Jo Beighton-Emms
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4 September 2023

Sir/Madam,

A meeting of the Estates Committee will be held on Monday 11 September 2023 at 7.30pm in the William Loveless Hall, High Street, Wivenhoe for consideration of the business set out below.

If you are a member of the public who would like to attend the meeting, please contact the Town Clerk as space is limited.

Yours faithfully,

Jo Beighton-Emms
Town Clerk

AGENDA

Public questions: are invited prior to the start of the meeting for a maximum of 10 minutes and limited to 3 minutes per person at the discretion of the Chair.

PART A

1. **Apologies for absence:** To receive apologies.
2. **Declarations of interest:** To receive any pecuniary and non-pecuniary interests relating to items on the agenda.
3. **Minutes of the previous meeting:** To approve the minutes of the meeting held on 19 July 2023
4. **Estates Team Reports:** To receive reports from the Properties Manager and the Open Spaces Manager.
5. **Update on the Wet Dock-** Cllr Boughton
6. **Community Day Applications** (Previously circulated)
7. **Area of Land at the WLH-** Enquiry from a resident
8. **Chapel Museum- Sub Committee:** Report from Cllr Aldis

9. **Allotments-** Report from the representative.

10. **Council Properties & Open Spaces:** To receive updates:

- a) Council Offices & Yard
- b) Police Houses
- c) William Loveless Hall
- d) Pavilion
- e) KGV
- f) Cemeteries

11. **Date and time of the next meeting;** To be agreed.

12. **Exclusion of press and public:** In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Council is invited to consider if the press and public should be excluded from the meeting during the consideration of the following item(s) owing to the confidential nature of the business.

PART B

None