



WIVENHOE TOWN COUNCIL

Town Mayor: Cllr. Denise Burke~ Town Clerk- Jo Beighton-Emms

77 High Street, Wivenhoe, Essex CO7 9AB

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29 May 2024

Sir/Madam,

A meeting of the Planning Committee will be held in the Council Chamber, Council Offices, 77 High Street, Wivenhoe, on Tuesday 4 June 2024 at 7.30pm, for consideration of the business set out below.

Yours faithfully,

Jo Beighton-Emms

Town Clerk

AGENDA

A reminder to the Chair to notify attendees of the location of the fire exit and the assembly point by the WTC noticeboard located at the front of the Council Offices.

Public Questions: are invited prior to the start of the meeting for a maximum of 10 minutes and limited to 3 minutes per person at the discretion of the Chair.

PART A

1. **Apologies for absence:** To receive apologies and for councillors to accept those apologies.
2. **Election of Chair and Deputy Chair**
3. **Declarations of interest:** To receive any pecuniary and non-pecuniary interests relating to items on the agenda.
4. **Minutes of the last meeting:** To approve the minutes of the meeting held on 7 May 2024.
5. **Planning Applications:** To consider the following planning application received from the Planning Authority below:

5a	Reference	240932
	Registered	07/05/2024
	Development	Installation of a domestic 12kW Air Source Heat Pump
	Address	26 Spindrift Way, Wivenhoe Essex CO7 9GW

5b	Reference	240936
	Registered	08/05/2024
	Development	Proposed single storey extension to form porch/wc

	Address	12 Parkwood Avenue, Wivenhoe Colchester CO7 9AN
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5c	Reference	240966
	Registered	14/05/2024
	Development	Existing single-glazed timber sash windows to be replaced with Roseview sliding sash window (ultimate rose). Roseview supply highly authentic, timber-alternative (upvc) sash windows, approved in numerous conservation areas across the UK.
	Address	124 High Street, Wivenhoe Colchester CO7 9AB

5d	Reference	241043
	Registered	22/05/2024
	Development	Change of use of accountant's office to original residential use following cessation of use as office.
	Address	1 Brewery House, Brook Street, Wivenhoe Essex CO7 9DS

6. **Planning Decisions:** To consider the following planning decisions received from the Planning Authority below:

6a	Reference	240730
	Registered	
	Development	Garage conversion, first floor front extension and addition of cladding to the front elevation. Insertion of obscure glazed window to first floor side elevation to serve en suite bathroom.
	Address	40 Belle Vue Road, Wivenhoe Essex CO7 9LD
	WTC Comment	No comment.
	Decision Issued	Approve Conditional

- 7 **CCC Settlement Boundary Review:** A reminder that a meeting has been arranged with CCC Officers on Thursday 6 June at 1pm.
- 8 **New Allotments Working Group:** Update from Cllr Burke.
- 9 **New Cemetery Working Group:** Update from Cllr Burke.
- 10 **Travel & Transport:** To decide if this will continue as a working group or sub-committee reporting to this committee.
- 11 **WNP Review**– Update from Cllr Burke.
- 12 **Local Nature Plan Update** - Mark Halladay
- 13 **Wivenhoe Town Council Strategy;** How to influence planning decisions.
- 14 **Leisure and Community Services SPD:** Monthly report circulated by separate cover.
- 15 **Date and time of the next meeting:** To be agreed that the next meeting will take place at 7.30pm on Tuesday 2 July 2024.

16 Exclusion of press and public: In accordance with Paragraph 1 (2) of The Public Bodies

(Admission to Meetings) Act 1960, the Council is invited to consider if the press and public should be excluded from the meeting during the consideration of the following item(s) owing to the confidential nature of the business.

PART B

None.