



Wivenhoe Town Council

MINUTES of the Estates Committee meeting held on Monday 9 September 2024 at 7.30pm **Chair Approved**

Present: Cllr Aldis (Chair), Cllr Multon, Cllr Maltby, Cllr Burke, Cllr Hailes-Morley, and Jo Beighton-Emms, Town Clerk.

Public Questions: None

	PART A						
E09.24.01	<u>Apologies for absence:</u> Cllr Guy, Cllr Evans and Cllr Boughton. Their apologies were accepted. Andy Hearn (Estates Properties Manager) and Jim Young (Open Spaces Manager) were not present.						
E09.24.02	<u>Declarations of Interest:</u> None						
E09.24.03	<u>Minutes of the previous meeting:</u> The minutes of the meeting held on 12 August 2024 were proposed by Cllr Burke, seconded by Cllr Maltby and approved as an accurate record of proceedings.						
E09.24.04	<p><u>Estates Team Reports:</u> The Town Clerk reported on the following:</p> <ul style="list-style-type: none"> a) <u>Council Offices & Yard:</u> See Part B b) <u>Police Houses:</u> See Part B c) <u>William Loveless Hall:</u> No update d) <u>Pavilion:</u> No update. Andy Hearn to carry out works on the drains on his return to work. e) <u>KGV:</u> No update. f) <u>Cemeteries:</u> Waiting for a date for the works to start to the wall. g) <u>High Street Car Park:</u> See part B <p>Jim Young has been working on grass cutting, installing benches in the dog exercise area and preparations for the Community Day which was held on 7 September.</p> <p>The Town Clerk said that she has heard that the Coffee Cart on the KGV has finished for the summer. Contact will be made with the owner.</p>						
E09.24.05	<p><u>Proposal from Cllr Burke:</u> 'For WTC to agree to introduce the following to <u>all</u> WTC owned car parks: Tariff B charges A resident permit system allowing residents to have 4 hours free parking An increase from £100 to £200 per year for business permits.'</p> <p>Tariff B is:</p> <table style="margin-left: 40px;"> <tr> <td><u>Daytime tariff</u></td> <td><u>8am to 6pm</u></td> </tr> <tr> <td>Up to 30 Mins</td> <td>Free- stay still required on the MiPermit app/system</td> </tr> <tr> <td>Up to 2 Hours</td> <td>£2.00</td> </tr> </table>	<u>Daytime tariff</u>	<u>8am to 6pm</u>	Up to 30 Mins	Free- stay still required on the MiPermit app/system	Up to 2 Hours	£2.00
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	<p>Up to 4 Hours £3.00 Overnight tariff 6pm-8am £2.00</p> <p>Cllr Burke reported that the working group had met and discussed the cost of running the car parks which include £10k business rates, £20k for the High St toilets and that the High Street car park needs to be resurfaced. Some businesses are also abusing the permit system. The councillors discussed the proposal and the need to find out further information regarding how residents' permits could work, the issuing of permits and how payment is made via MiPermits.</p> <p>It was agreed that the Town Clerk would contact NEPP. Cllr Maltby expressed concern that this could increase pavement parking and the safety concerns. Cllr Burke reported that Cllr Cory is looking to get on street permits changed to a 2 hour a day restriction.</p> <p>Once information was received it will be reviewed and the proposal put to FTC in October.</p>
E09.24.06	<p><u>Working Group Update-Long Term Management Plan for WTC's estate: Cllr Aldis</u></p> <p>Cllr Aldis reported that a meeting of this group had been held and it had been recognised that work needs to be done on new assets from the WNP such as the allotments.</p> <p>A three-year plan is now a requirement of the Financial Regulations. Cllr Aldis thought that the agreement under the S106 with Taylor Wimpey that the sports pitches not to come to WTC, had been a missed opportunity.</p>
E09.24.07	<p><u>Chapel Museum- Sub Committee: Report from Cllr Aldis.</u></p> <p>Cllr Aldis reported that he will be chasing companies for quotations to treat the woodworm in some items. The museum will be closing this coming weekend. Cllr Aldis is in contact with the Funding Officer about possible grants.</p> <p>Having enough volunteers has been an issue this year and a meeting of the group is needed to discuss this. They are considering the option of only opening for one day a week. Cllr Multon suggested that they could change when the museum opens so that it is over the winter and possibly use volunteers from the University, which is looking to work more with WTC.</p>
E09.24.08	<p><u>Allotments: Report from the representative.</u></p> <p>The Town Clerk reported that an inspection had taken place and letters sent. She has requested a meeting to look again at the process.</p>
E09.24.09	<p><u>Date & time of next meeting-</u> It was agreed that the next meeting will be held on Monday 14 October 2024 at 7.30pm.</p>
E09.24.10	<p>Exclusion of press and public: In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Council is invited to consider if the press and public should be excluded from the meeting during the consideration of the following item(s) owing to the confidential nature of the business.</p>

Part B

E09.24.11 High Street Car Park: Cllr Aldis

E09.24.12 Introduction to "Wivenhoe 2040" - A strategic vision: Cllr Aldis

E09.24.13 First Floor Council Offices Update: Town Clerk

The Town Clerk holds a note of this part of the meeting.

The Chair closed the meeting at 21.18