



WIVENHOE TOWN COUNCIL

Town Mayor: Cllr. Denise Burke ~ Town Clerk- Jo Beighton-Emms

77 High Street, Wivenhoe, Essex CO7 9AB

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27 November 2024

Sir/Madam,

A meeting of the Planning Committee will be held in the Council Chamber, Council Offices, 77 High Street, Wivenhoe, on Tuesday 3 December 2024 at 7.30pm, for consideration of the business set out below.

Yours faithfully,

Jo Beighton-Emms
Town Clerk

AGENDA

A reminder to the Chair to notify attendees of the location of the fire exit and the assembly point by the WTC noticeboard located at the front of the Council Offices.

Public Questions: are invited prior to the start of the meeting for a maximum of 10 minutes and limited to 3 minutes per person at the discretion of the Chair.

PART A

- Apologies for absence:** To receive apologies and for councillors to accept those apologies.
- Declarations of interest:** To receive any pecuniary and non-pecuniary interests relating to items on the agenda.
- Minutes of the last meeting:** To approve the minutes of the meeting held on 1 October 2024.
- Planning Applications:** To consider the following planning application received from the Planning Authority below:

4a	Reference	241858
	Registered	15/11/2024
	Development	Commemorative plaque to be affixed to front of building
	Address	Store House, The Quay, Wivenhoe Essex CO7 9BX

4b	Reference	241942
	Registered	23/09/2024
	Development	Application for approval of reserved matters following outline approval. (213507)

	Address	Land behind, Fire Station, Colchester Road, Wivenhoe Colchester CO7 9EU
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4c	Reference	242203
	Registered	30/10/2024
	Development	Removal of existing rear extension and replace with new wrap around side and rear extension. Finished in a low-level brickwork with either render or vertical cladding above. Paint render to existing principal elevation or apply vertical cladding.
	Address	31 Rectory Road, Wivenhoe Essex CO7 9EP

4d	Reference	242282
	Registered	08/11/2024
	Development	Removal of conservatory and replace with brick built single storey rear extension. Finished with a flat GRP roof and UPVC windows
	Address	3 Turner Close, Wivenhoe Colchester CO7 9RQ

4e	Reference	242307
	Registered	12/11/2024
	Development	Addition of attached garage
	Address	Cap Pilar Cottage, West Street, Wivenhoe Essex CO7 9DE

4f	Reference	242315
	Registered	19/11/2024
	Development	Removal of existing fascia signage and graphics and replacing with new fascia panels Logo pod and troughs lighting remain. ACM panels and windows replaced with new signage
	Address	One Stop, 1-5, Vine Parade, Wivenhoe Essex CO7 9HA

4g	Reference	242327
	Registered	14/11/2024
	Development	Insertion of roof windows to facilitate a loft conversion and installation of solar panels.
	Address	Keel House, 5 Walter Radcliffe Road, Wivenhoe CO7 9FF

5. **Planning Decisions:** To consider the following planning decisions received from the Planning Authority below (the chair agreed to consider Planning Decision reference 241043, which was not on the published agenda):

5a	Reference	241960
	Registered	25/09/2024
	Development	Proposed Front Extension with monopitch roof.
	Address	71 Heath Road, Wivenhoe Essex CO7 9PX
	WTC Comment	No comment
	Decision Issued	Approve Conditional

5b	Reference	241907
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	Registered	19/09/2024
	Development	Demolition of part of existing and construction of first floor side and rear extensions. Addition of single storey rear extension.
	Address	14 Elm Grove, Wivenhoe Essex CO7 9AY
	WTC Comment	Comment- WTC requests that the views of neighbours are considered.
	Decision Issued	Approve Conditional

5c	Reference	242008
	Registered	04/10/2024
	Development	Porch extension with garden wall. Replacement of pitched roofs over existing rear single-storey elements with new flat sedum roofs. The addition of vertical cladding and new render over specified existing walls.
	Address	Woodlands, 2 De Vere Close, Wivenhoe Colchester CO7 9AX
	WTC Comment	No comment
	Decision Issued	Approve Conditional

5d	Reference	241981
	Registered	30/09/2024
	Development	Insertion of 2 No rooflights in existing roof for loft conversion
	Address	9 Colne Terrace, Park Road, Wivenhoe Essex CO7 9ND
	WTC Comment	No comment.
	Decision Issued	Approve Conditional

- 6 **Travel & Transport Subcommittee:** Update from the Chair and report on the Sunshine Coast Greenway project.
- 7 **Budget for 2025/6**
- 8 **New Allotments Working Group:** Update from Cllr Burke.
- 9 **New Cemetery Working Group:** Update from Cllr Burke.
- 10 **WNP Review**– Update from Cllr Burke.
- 11 **Local Nature Plan Update**
- 12 **Leisure and Community Services SPD:** Update on contributions from James Ryan, CCC.
- 13 **Date and time of the next meeting:** To be agreed that the next meeting will take place at 7.30pm on Tuesday 7 January 2025
- 14 **Exclusion of press and public:** In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Council is invited to consider if the press and public should be excluded from the meeting during the consideration of the following item(s) owing

to the confidential nature of the business.

PART B

None.