



Wivenhoe Town Council

MINUTES of the Planning Committee Meeting held on Tuesday 1 October 2024 at 7.30pm **Chair Approved**

Present: Cllr Luxford-Vaughan (Chair), Cllr Widgery, Cllr Guy, Cllr Andrew, and Jo Beighton-Emms (Town Clerk).

Public Questions: None

PART A

P.10.24.001 Apologies for absence: Cllr Burke and Cllr Hutchings. The apologies were agreed.

P.10.24.002 Declarations of interest: None

P.10.24.003 Minutes of the last meeting: The minutes of the meeting held on 3 September 2024 were proposed by Cllr Luxford-Vaughan, seconded by Cllr Widgery, and approved as an accurate record of proceedings.

P.10.24.004 Planning Applications: The Committee considered the following planning applications:

4a	Reference	241878
	Registered	16/09/2024
	Development	Replacement Garage with bedroom over
	Address	2 Victoria Close, Wivenhoe Essex CO7 9PL
	WTC Comment	Comment- WTC requests that the views of neighbours are considered

4b	Reference	241907
	Registered	19/09/2024
	Development	Demolition of part of existing and construction of first floor side and rear extensions. Addition of single storey rear extension.
	Address	14 Elm Grove, Wivenhoe Essex CO7 9AY

	WTC Comment	Comment- WTC requests that the views of neighbours are considered
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4c	Reference	241921
	Registered	24/09/2024
	Development	Removal of a modern single-pane un-opening window and replacement with a casement window of the same size and shape of a design modelled on an existing casement window in the same property
	Address	25 West Street, Wivenhoe Essex CO7 9DE
	WTC Comment	No comment.

4d	Reference	241937
	Registered	23/09/2024
	Development	Erection of 11.00sqm basement extension Erection of 11.00sqm Ground floor rear extension Demolition of existing 7.00sqm WC/Porch
	Address	130 High Street, Wivenhoe Colchester CO7 9AF
	WTC Comment	Comment- WTC requests that the views of neighbours are considered

4e	Reference	241960
	Registered	25/09/2024
	Development	Proposed Front Extension with monopitch roof.
	Address	71 Heath Road, Wivenhoe Essex CO7 9PX
	WTC Comment	No comment.

4f	Reference	241967
	Registered	25/09/2024
	Development	Erection of 5.5sqm front extension. New side elevation entrance door, Blocking up 2 No windows on side elevation, new cladding on first floor front elevation
	Address	44 Heath Road, Wivenhoe Essex CO7 9PT

	WTC Comment	Comment- WTC requests that the views of neighbours are considered and also seek an assurance that there will still be provision for two vehicles to be parked at the premises
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P.10.24.005 Planning Decisions: The Committee considered the following decisions:

- 241455
- 241507
- 241510

P.10.24.006 Travel & Transport Sub-Committee: Cllr Andrew reported that the sub-committee had discussed purchasing VASs and are working with the Funding Officer to source funding opportunities. Cllr Luxford-Vaughan said that this should be taken to FTC with a report detailing timescales, locations for the VASs and costs. The report should cover everything so that the project can be fully considered but she thinks that it will be agreed upon.

Cllr Andrew reported that the sink hole along the trail has reappeared. It is being inspected on 2 October.

The sub-committee also considered locations for the installation of bike racks

P.10.24.007 New Allotments Working Group: No update.

P.10.24.008 New Cemetery Working Group: No update.

P.10.24.009 WNP Review: No update.

P.10.24.010 Local Nature Plan Update: Cllr Luxford-Vaughan reported that ECC's consultation starts on 25 October.

P.10.24.011 Leisure and Community Services SPD: Noted

P.10.24.012 Date and time of the next meeting: It was agreed that the next meeting will take place at 7.30pm on Tuesday 5 November 2024.

P.10.24.013 Exclusion of press and public: In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Council is invited to consider if the press and public should be excluded from the meeting during the consideration of the following item(s) owing to the confidential nature of the business

PART B

None

The Chair closed the meeting at 20.15.