



WIVENHOE TOWN COUNCIL

Town Mayor: Cllr. Denise Burke ~ Town Clerk- Jo Beighton-Emms
77 High Street, Wivenhoe, Essex CO7 9AB
Tel: 01206 822864 www.wivenhoe.gov.uk enquiries@wivenhoe.gov.uk

26 February 2025

Sir/Madam,

A meeting of the Planning Committee will be held in the Council Chamber, Council Offices, 77 High Street, Wivenhoe, on Tuesday 4 March 2025 at 7.30pm, for consideration of the business set out below.

Yours faithfully,

Jo Beighton-Emms
Town Clerk

AGENDA

A reminder to the Chair to notify attendees of the location of the fire exit and the assembly point by the WTC noticeboard located at the front of the Council Offices.

Public Questions: are invited prior to the start of the meeting for a maximum of 10 minutes and limited to 3 minutes per person at the discretion of the Chair.

PART A

- Apologies for absence:** To receive apologies and for councillors to accept those apologies.
- Declarations of interest:** To receive any pecuniary and non-pecuniary interests relating to items on the agenda.
- Minutes of the last meeting:** To approve the minutes of the meeting held on 4 February 2025.
- Planning Applications:** To consider the following planning application received from the Planning Authority below:

4a	Reference	250195
	Registered	03/02/2025
	Development	Change of use to small care home (Class C2)
	Address	95 Broome Grove, Wivenhoe Essex CO7 9QT

4b	Reference	250231
	Registered	06/02/2025
	Development	Application for variation of condition 2 following grant of planning permission 242068

	Address	20 Woodland Way, Wivenhoe Essex CO7 9AT
--	----------------	---

4c	Reference	250254
	Registered	10/02/2025
	Development	Proposed Single Storey Rear Infill Extension to Replace Existing Conservatory
	Address	25 Admirals Walk, Wivenhoe Essex CO7 9SZ

4d	Reference	250197-Certificate of Lawful Use - Existing
	Registered	19/02/2025
	Development	Rear single storey extension
	Address	27 Lammas Way, Wivenhoe Essex CO7 9HD

4e	Reference	242191
	Registered	28/10/2024
	Development	Change of use of upper floors and outbuilding from offices to 7no. one bed residential units and 1no. basement Office, along with minor alterations to exterior of the building and internal alterations *****REVISED DESCRIPTION *****
	Address	Grosvenor House, 1 Station Road, Wivenhoe Colchester CO7 9DH

4f	Reference	242192
	Registered	28/10/2024
	Development	Listed Building application for change of use of upper floors and outbuilding from offices to 7no. one bed residential units and 1no. basement Office, along with minor alterations to exterior of the building and internal alterations ***** REVISED DES
	Address	Grosvenor House, 1 Station Road, Wivenhoe Colchester CO7 9DH

5. **Planning Decisions:** To consider the following planning decisions received from the Planning Authority below:

5a	Reference	242586
	Registered	20/12/2024
	Development	Proposed side / rear extension and garage conversion
	Address	7 Rectory Road, Wivenhoe Essex CO7 9EJ
	WTC Comment	Comment- WTC would like confirmation that parking for two vehicles will still be available
	Decision Issued	Approve Conditional

- 6 **Travel & Transport Subcommittee:** Update from the Chair
- 7 **New Allotments Working Group:** Update from Cllr Burke.
- 8 **New Cemetery Working Group:** Update from Cllr Burke.
- 9 **WNP Review**– Update from Cllr Burke.

10 Local Nature Plan Update

11 Leisure and Community Services SPD

12 Date and time of the next meeting: To be agreed that the next meeting will take place at 7.30pm on Tuesday 1 April 2025

13 Exclusion of press and public: In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Council is invited to consider if the press and public should be excluded from the meeting during the consideration of the following item(s) owing to the confidential nature of the business.

PART B

None.