



## WIVENHOE TOWN COUNCIL

Town Mayor: Cllr. Jon Guy~ Town Clerk- Jo Beighton-Emms

77 High Street, Wivenhoe, Essex CO7 9AB

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27 August 2025

Sir/Madam,

A meeting of the Planning Committee will be held in the Council Chamber, Council Offices, 77 High Street, Wivenhoe, on Tuesday 2 September 2025 at 7.30pm, for consideration of the business set out below.

Yours faithfully,

Jo Beighton-Emms  
Town Clerk

### AGENDA

**A reminder to the Chair to notify attendees of the location of the fire exit and the assembly point by the WTC noticeboard located at the front of the Council Offices.**

Public Questions: are invited prior to the start of the meeting for a maximum of 10 minutes and limited to 3 minutes per person at the discretion of the Chair.

#### PART A

- Apologies for absence:** To receive apologies and for councillors to accept those apologies.
- Declarations of interest:** Councillors will be asked to say if there are any items on the agenda about which they have a disclosable pecuniary interest which would prevent them from participating in any discussion of the item or participating in any vote upon the item, or any other registerable interest or non-registerable interest.
- Minutes of the last meeting:** To approve the minutes of the meeting held on 1 July 2025.
- Planning Applications:** To consider the following planning application received from the Planning Authority below:

4a	<b>Reference</b>	251619
	<b>Registered</b>	01/08/2025
	<b>Development</b>	Demolition of 14.61sqm conservatory and erection of 16.23sqm single storey extension
	<b>Address</b>	2 Denham Close, Wivenhoe Colchester CO7 9NS

4b	<b>Reference</b>	251683
	<b>Registered</b>	04/08/2025
	<b>Development</b>	Erection of a part first-storey, part two-storey rear extension, installation of Velux rooflights, construction of a garage and front porch.
	<b>Address</b>	Cap Pilar Cottage, West Street, Wivenhoe Colchester CO7 9DE

- 5 **Planning Decisions:** To consider the following planning decisions received from the Planning Authority below:

5a	<b>Reference</b>	251137
	<b>Registered</b>	30/05/2025
	<b>Development</b>	Advertisement Consent for 2no. Internally Illuminated Fascia Signs
	<b>Address</b>	Clinghoe House, Knowledge Gateway, Boundary Road, Colchester Essex
	<b>WTC Comment</b>	No comment
	<b>Decision Issued</b>	Approve Conditional

5b	<b>Reference</b>	251377
	<b>Registered</b>	01/07/2025
	<b>Development</b>	Garage conversion with a rear extension
	<b>Address</b>	40 Stanley Road, Wivenhoe Essex CO7 9LP
	<b>WTC Comment</b>	No comment
	<b>Decision Issued</b>	Approve Conditional

- 6 **Travel & Transport Subcommittee:** Update from the Chair
- 7 **New Allotments Working Group:** Update from Cllr Burke.
- 8 **New Cemetery Working Group:** Update from Cllr Burke.
- 9 **WNP Review**– Update from Cllr Burke.
- 10 **Local Nature Plan Update**
- 11 **Leisure and Community Services SPD**
- 12 **Date and time of the next meeting:** To be agreed that the next meeting will take place at 7.30pm on Tuesday 7 October 2025
- 13 **Exclusion of press and public:** In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Council is invited to consider if the press and

Public should be excluded from the meeting during the consideration of the following item(s) owing to the confidential nature of the business.

PART B

None.