



## WIVENHOE TOWN COUNCIL

Town Mayor: Cllr. Denise Burke ~ Town Clerk- Jo Beighton-Emms  
77 High Street, Wivenhoe, Essex CO7 9AB  
Tel: 01206 822864 [www.wivenhoe.gov.uk](http://www.wivenhoe.gov.uk) [enquiries@wivenhoe.gov.uk](mailto:enquiries@wivenhoe.gov.uk)

29 April 2025

Sir/Madam,

A meeting of the Planning Committee will be held in the Council Chamber, Council Offices, 77 High Street, Wivenhoe, on Tuesday 6 May 2025 at 7.30pm, for consideration of the business set out below.

Yours faithfully,

Jo Beighton-Emms  
Town Clerk

### AGENDA

**A reminder to the Chair to notify attendees of the location of the fire exit and the assembly point by the WTC noticeboard located at the front of the Council Offices.**

Public Questions: are invited prior to the start of the meeting for a maximum of 10 minutes and limited to 3 minutes per person at the discretion of the Chair.

#### PART A

- Apologies for absence:** To receive apologies and for councillors to accept those apologies.
- Declarations of interest:** To receive any pecuniary and non-pecuniary interests relating to items on the agenda.
- Minutes of the last meeting:** To approve the minutes of the meeting held on 1 April 2025.
- Planning Applications:** To consider the following planning application received from the Planning Authority below (the Chair agreed to consider Planning Application reference 250844, which was not on the published agenda):

4a	<b>Reference</b>	250728
	<b>Registered</b>	03/04/2025
	<b>Development</b>	Proposed new contemporary timber frame garden cabin / summerhouse for use ancillary to the main dwelling located on the site of a previous timber frame lean-to which includes an existing concrete base.
	<b>Address</b>	Colne House, 23 West Street, Wivenhoe Colchester CO7 9DE

4b	<b>Reference</b>	250729
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	<b>Registered</b>	03/04/2025
	<b>Development</b>	Proposed new contemporary timber frame garden cabin / summerhouse for use ancillary to the main dwelling located on the site of a previous timber frame lean-to which includes an existing concrete base.
	<b>Address</b>	Colne House, 23 West Street, Wivenhoe Colchester CO7 9DE

4c	<b>Reference</b>	250734
	<b>Registered</b>	03/04/2025
	<b>Development</b>	Erection of illuminated and no illuminated signs to the exterior of the building
	<b>Address</b>	The Horse and Groom, 55 The Cross, Wivenhoe Essex CO7 9QL

4d	<b>Reference</b>	250784
	<b>Registered</b>	04/04/2025
	<b>Development</b>	Wrap around two storey side and rear extension and associated internal works.
	<b>Address</b>	Osterley, Colchester Road, Wivenhoe Colchester CO7 9EU

4e	<b>Reference</b>	Amendment to 250195
	<b>Registered</b>	03/02/2025
	<b>Development</b>	Change of use to small care home (Class C2)
	<b>Address</b>	95 Broome Grove, Wivenhoe Essex CO7 9QT

4f	<b>Reference</b>	250694
	<b>Registered</b>	22/04/2025
	<b>Development</b>	Roof mounted solar PV
	<b>Address</b>	31 Walter Radcliffe Road, Wivenhoe Essex CO7 9FF

4g	<b>Reference</b>	250844
	<b>Registered</b>	30/04/2025
	<b>Development</b>	Rear single storey extension to replace previous conservatory.
	<b>Address</b>	27 Lammas Way, Wivenhoe Essex CO7 9HD

5. **Planning Decisions:** To consider the following planning decisions received from the Planning Authority below:

5a	<b>Reference</b>	250231
	<b>Registered</b>	06/02/2025
	<b>Development</b>	Application for variation of condition 2 following grant of planning permission 242068
	<b>Address</b>	20 Woodland Way, Wivenhoe Essex CO7 9AT
	<b>WTC Comment</b>	Comment- WTC does not see within this application any commitment to net zero or sustainability. WTC therefore seeks confirmation that officers have satisfied themselves that commitment to net zero and sustainability have been considered in this application.
	<b>Decision Issued</b>	Approve Conditional

6 **Travel & Transport Subcommittee:** Update from the Chair

- 7 **New Allotments Working Group:** Update from Cllr Burke.
- 8 **New Cemetery Working Group:** Update from Cllr Burke.
- 9 **WNP Review**– Update from Cllr Burke.
- 10 **Local Nature Plan Update**
- 11 **Leisure and Community Services SPD**
- 12 **Date and time of the next meeting:** To be agreed that the next meeting will take place at 7.30pm on Tuesday 3 June 2025
- 13 **Exclusion of press and public:** In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Council is invited to consider if the press and public should be excluded from the meeting during the consideration of the following item(s) owing to the confidential nature of the business.

PART B
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None.