



# WIVENHOE TOWN COUNCIL

Town Mayor: Cllr. Denise Burke~ Town Clerk- Jo Beighton-Emms

77 High Street, Wivenhoe, Essex CO7 9AB

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22 April 2025

Sir/Madam,

A meeting of Wivenhoe Town Council will be held at the Council Offices, 77 High Street, Wivenhoe at **7.00pm** on Monday 28 April 2025 for consideration of the business set out below.

If you are a member of the public and you would like to attend this meeting, please contact the Town Clerk.

Yours faithfully,

Jo Beighton-Emms  
Town Clerk

## AGENDA

**A reminder to the Chair to notify attendees of the location of the fire exit and the assembly point by the WTC noticeboard located at the front of the Council Offices.**

Public Questions: are invited prior to the start of the meeting for a maximum of 10 minutes and limited to 3 minutes per person at the discretion of the Mayor.

### PART A

1. Apologies for absence: To receive apologies and for councillors to accept those apologies.
2. Declarations of interest: Councillors will be asked to say if there are any items on the agenda about which they have a disclosable pecuniary interest which would prevent them from participating in any discussion of the item or participating in any vote upon the item, or any other registerable interest or non-registerable interest.

3. Minutes of previous meetings: To approve the minutes of the FTC meeting held on 17 March 2025.
4. Reports from Members of the County, City Councils & Public Transport Representative:
  - a. Essex County Councillor; M. Cory.
  - b. Colchester City Councillors: M. Cory, S Kelly and A. Luxford-Vaughan.
  - c. Peter Kay- Public Transport Representative
5. Committees:
  - a. Planning: An update from the Chair on the meeting held on 1 April 2025.
  - b. Finance & Personnel: An update from the Chair on the meeting held on 31 March 2025 to include the following:
    - Update on use of the minibus
    - Approval for three Community Fund applications
    - Proposal by Cllr Guy: That WTC discontinues the Community Days in the WLH.
  - c. Environment: An update from the Chair on the meeting held on 23 April 2025.
  - d. Estates: An update from the Chair on the meeting held on 14 April 2025.
6. RFO Update:
  - a. RFO Report
  - b. Approve list of payments previously circulated.
  - c. Approve the Bank Reconciliation.
  - d. Budget Control Report.
7. Working Groups:
  - a) Devolution
  - b) Health & Wellbeing
  - c) Community Engagement
  - d) Car Parks, Dinghy Park & River
  - e) Children & Young People
  - f) Sporting Trust
  - g) Wivenhoe Community Charity
  - h) Events
  - i) Mayoral Activities- A report from Cllr Burke
8. Town Clerk's Report: (Previously circulated)
9. Date and time of the next meeting: To be agreed that the next meeting will be the Annual Council Meeting to be held on Monday 19 May 2025 at 7.00pm.

10. Exclusion of press and public: In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Council is invited to consider if the press and public should be excluded from the meeting during the consideration of the following item(s) owing to the confidential nature of the business.

PART B

11. Fisherman's Store- Cllr Aldis
12. Update from the Chair on legal advice regarding the High Street car park.