



## WIVENHOE TOWN COUNCIL

Town Mayor: Cllr. Jon Guy ~ Town Clerk: Jo Beighton-Emms

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4 December 2025

Sir/Madam,

A meeting of the Environment Committee will be held in the Council Offices, 77 High Street, Wivenhoe on Wednesday 10 December 2025 at 7.30pm for consideration of the business set out below.

If you are a member of the public and would like to attend this meeting, please contact the Town Clerk.

Yours faithfully,

Jo Beighton-Emms  
Town Clerk

**A reminder to the Chair to notify attendees of the location of the fire exit and the assembly point by the WTC noticeboard located at the front of the Council Offices.**

**Public questions:** are invited prior to the start of the meeting for a maximum of 10 minutes and limited to 3 minutes per person at the discretion of the Chair.

### AGENDA

**'WTC acknowledges that there is a nature and climate emergency and will aim to become a carbon neutral organisation by 2030. This will take place within the constraints of WTC budget and resources. WTC will raise awareness and encourage others with the formation of a group, involving lay members, to further environmental causes across Wivenhoe.'**

1. Apologies for absence: To receive apologies and for councillors to accept those apologies.
2. Declarations of interest: Councillors will be asked to say if there are any items on the agenda about which they have a disclosable pecuniary interest which would prevent them from participating in any discussion of the item or participating in any vote upon the item, or any other registerable interest or non-registerable interest.
- 3 To approve the minutes of the meeting held on 3 November 2025

- 4 Climate Action Planning, including
  - a. Carbon Footprint Calculator
  - b. Climate Action Plan
- 5 Biodiversity Working Group Update, including:
  - a. Feasibility Report Update: Cllr Evans
- 6 Budget Update
- 7 Date and time of the next meeting: To be agreed.