WIVENHOE TOWN COUNCIL

Town Mayor: Cllr. Glynis Hailes-Morley ~ Town Clerk: Jo Beighton-Emms
77 High Street, Wivenhoe, Essex CO7 9AB
Tel: 01206 822864 www.wivenhoe.gov.uk enquiries@wivenhoe.gov.uk

3 November 2026

Sir/Madam,

Dear Councillor,

You are hereby summoned to an Estates Committee meeting to be held in the Council Chamber, Council Offices, 77 High Street, Wivenhoe at **7.00pm** on **Monday 9 November 2026** for consideration of the business set out below.

Yours faithfully,

J Beighton-Emms

Jo Beighton-Emms
Town Clerk

If you are a member of the public who would like to attend, please contact the Town Clerk in advance of the meeting.

A reminder to the Chair to notify attendees of the location of the fire exit and the assembly point by the WTC noticeboard located at the front of the Council Offices.

AGENDA

Public questions: are invited prior to the start of the meeting for a maximum of 10 minutes and limited to 3 minutes per person at the discretion of the Chair.

1. **Apologies for absence:** To receive apologies and for councillors to accept those apologies.

2. **Declarations of interest:** Councillors will be asked to say if there are any items on the agenda about which they have a disclosable pecuniary interest which would prevent them from participating in any discussion of the item or participating in

any vote upon the item, or any other registerable interest or non-registerable interest.

3 **Minutes of the previous meeting:** To approve the minutes of the meeting held on 12 October 2026

4 **Estates Team Reports:** To receive a report from the Properties Manager, and an update on the following:

a) **Council Offices & Yard**
b) **Police Houses**
c) **William Loveless Hall –** Update from the Town Clerk on parking issues
d) **Pavilion-** To include correspondence from the current tenant
e) **KGV –** Update from the Town Clerk on the Youth Hub
f) **Cemeteries**
g) **Car parks**

5 **Health & Safety Update**- Andy Hearn

6 **Consideration of the impact of WTC decisions on crime and disorder**

7 **Tree Management Plan:** Update from the Town Clerk.

8 **Estates Projects Working Group –** Update from the Town Clerk on progress on the Community Hub and funding for the redevelopment of the KGV playpark

9 **Wet Dock Working Group-** Report from Cllr Harmon

10 **Allotments:** Report from Cllr Evans

11 **Date and time of the next meeting:** The next meeting will be held on Monday 14 December 2026 at 7.00pm.

12 **Exclusion of press and public:** In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Council is invited to consider if the press and public should be excluded from the meeting during the consideration of the following item(s) owing to the confidential nature of the business.

13 **Report from the Chair on the Bike Kitchen**

LOCAL COUNCIL
AWARD SCHEME
BRONZE