WIVENHOE TOWN COUNCIL

Town Mayor: Cllr. Glynis Hailes-Morley~ Town Clerk- Jo Beighton-Emms
77 High Street, Wivenhoe, Essex CO7 9AB
Tel: 01206 822864 www.wivenhoe.gov.uk enquiries@wivenhoe.gov.uk

25 November 2026

Dear Councillor,

You are hereby summoned to a meeting of the Planning Committee to be held in the Council Chamber, Council Offices, 77 High Street, Wivenhoe at **7.00pm** on **Tuesday 1 December 2026** for consideration of the business set out below.

Yours faithfully,

J Beighton-Emms

Jo Beighton-Emms
Town Clerk

If you are a member of the public who would like to attend, please contact the Town Clerk in advance of the meeting.

AGENDA

A reminder to the Chair to notify attendees of the location of the fire exit and the assembly point by the WTC noticeboard located at the front of the Council Offices.

Public Questions: are invited prior to the start of the meeting for a maximum of 10 minutes and limited to 3 minutes per person at the discretion of the Chair

1. **Apologies for absence**: To receive apologies and for councillors to accept those apologies.

2 **Declarations of interest**: Councillors will be asked to say if there are any items on the agenda about which they have a disclosable pecuniary interest which would prevent them from participating in any discussion of the item or participating in any vote upon the item, or any other registerable interest or non-registerable interest.

LOCAL COUNCIL AWARD SCHEME BRONZE

3 **Minutes of the last meeting**: To approve the minutes of the meeting held on 3 November 2026

4 **Planning Applications**: To consider the following planning application received from the Planning Authority below: None

5 **Planning Decisions:** To consider the following planning decisions received from the Planning Authority below:

5a	**Reference**	261756
	Registered	29/9/2026
	Development	Alterations to chimney, re-roofing of existing side studio, replacement of conservatory with garden extension, with small veranda roof linking the two.
	Address	Clifton House, Chapel Road, Wivenhoe Colchester CO7 9DX
	WTC Comment	WTC request referral to the Conservation Officer.
	Decision Issued	Approve Conditional

6 **LNP-** Mark Halladay

7 **Local Plan**

8 **New Allotments, Cemetery & Sports Pitches Working Group**

9 **WNP**

10 **Leisure and Community Services SPD**

11 **Date and time of the next meeting:** To be agreed that the next meeting will take place at 7.00pm on Tuesday 5 January 2027

12 **Exclusion of press and public: In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Council is invited to consider if the press and Public should be excluded from the meeting during the consideration of the following item(s) owing to the confidential nature of the business.**

LOCAL COUNCIL
AWARD SCHEME
BRONZE